



# *COMMONWEALTH of VIRGINIA*

Ronald L. Lanier  
Director

## *Department for the Deaf and Hard of Hearing*

RATCLIFFE BUILDING, SUITE 203  
1602 ROLLING HILLS DRIVE  
RICHMOND, VIRGINIA 23229-5012

(804)662-9502 V/TTY  
1-800-552-7917

Dear VQAS Candidate:

Attached please find the current written registration form for the Virginia Quality Assurance Screening (VQAS) Performance Assessment. Registrations and payments must be postmarked at least three weeks prior to the assessment and mailed to VDDHH at the address above. The Performance Assessment fee is \$80 and payment must be made by cashier's check or money order only and is non-refundable.

Please be sure to completely fill out the form and mail back to VDDHH with your payment. Registrations will be handled on a first come first serve basis. Thanks you for expressing your interest in VQAS activities. If you need further assistance or have additional questions, please contact us via email at [VQAS.Reply@vddhh.virginia.gov](mailto:VQAS.Reply@vddhh.virginia.gov) or call the VQAS Coordinator at 1-800-552-7917 V/TTY.

Sincerely,

Leslie H. Prince  
Acting Interpreter Programs Manager

**VIRGINIA QUALITY ASSURANCE SCREENING  
PERFORMANCE ASSESSMENT  
REGISTRATION FORM  
2008**

Name: (Mr. Mrs. Ms.) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

**\*\*Please check one\*\***

- ☐ Sign Language Performance Assessment  
☐ Cued Speech Performance Assessment

Previous name, if any: \_\_\_\_\_

Home phone: (    ) \_\_\_\_\_ V TTY

Work phone: (    ) \_\_\_\_\_ V TTY

Fax: (    ) \_\_\_\_\_

Email address: \_\_\_\_\_

\* If you provide an e-mail address, VQAS will use that address to send all confirmations/reminders. Hard copies will be mailed if no e-mail is provided.

**PERFORMANCE ASSESSMENT DATES  
2008**

Please check your preference for your Performance Assessment date. All Performance Assessments will be held in Richmond. Slots will be filled on a **first come first serve basis**. For more information regarding scheduling, you can email us at [VQAS.Reply@vddhh.virginia.gov](mailto:VQAS.Reply@vddhh.virginia.gov). Return the completed form to VDDHH at 1602 Rolling Hills Drive, Suite 203, Richmond, VA 23229.

**Updated 3/17/08**

<input type="checkbox"/> <b>Summer Slots are back! If you would like to be scheduled for a Summer Slot (Tuesday/Thursday test date in June/July/August), select this box. You will be offered the first available Summer Slot date.</b>					
<b>Regular Friday/Saturday Schedule</b>					
<b>August</b>	<input type="checkbox"/> 2 <sup>nd</sup>	<b>Richmond (6 slots)</b>	<b>October</b>	<input type="checkbox"/> 18 <sup>th</sup>	<b>Richmond (6 slots)</b>
<b>August</b>	<input type="checkbox"/> 16 <sup>th</sup>	<b>Richmond (6 slots)</b>	<b>October</b>	<input type="checkbox"/> 31 <sup>st</sup>	<b>Richmond (2 slots)</b>
<b>September</b>	<input type="checkbox"/> 5 <sup>th</sup>	<b>Richmond (2 slots)</b>	<b>November</b>	<input type="checkbox"/> 1 <sup>st</sup>	<b>Richmond (6 slots)</b>
<b>September</b>	<input type="checkbox"/> 6 <sup>th</sup>	<b>Richmond (6 slots)</b>	<b>November</b>	<input type="checkbox"/> 15 <sup>th</sup>	<b>Richmond (6 slots)</b>
<b>September</b>	<input type="checkbox"/> 20 <sup>th</sup>	<b>Richmond (6 slots)</b>	<b>December</b>	<input type="checkbox"/> 5 <sup>th</sup>	<b>Richmond (2 slots)</b>
<b>October</b>	<input type="checkbox"/> 3 <sup>rd</sup>	<b>Richmond (2 slots)</b>	<b>December</b>	<input type="checkbox"/> 6 <sup>th</sup>	<b>Richmond (6 slots)</b>
<b>October</b>	<input type="checkbox"/> 4 <sup>th</sup>	<b>Richmond (6 slots)</b>	<b>December</b>	<input type="checkbox"/> 20 <sup>th</sup>	<b>Richmond (6 slots)</b>

**\*\*NOTE:** The cost of the Performance Assessment is \$80.00. All payments **must** be made in the form of a money order or certified check. Personal checks and cash are **NOT** accepted. All registration fees are **non-refundable**.

**CANCELLATION POLICY:** Once a candidate has been scheduled for the Performance Assessment slot, **written cancellation** must be received at least **one week** prior to that scheduled appointment date. Performance Assessment Slots may not be rescheduled until the next available Performance Assessment Slot (this may result in a **6 month** waiting period).